

# wagga rsl

## APPLICATION FOR EMPLOYMENT

### section one ABOUT YOU

FULL NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

ARE YOU AN AUSTRALIAN CITIZEN? YES | NO

ARE YOU ABLE TO PROVIDE PROOF OF IDENTITY? YES | NO

### next of kin

NAME \_\_\_\_\_

PHONE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

### section two SKILLS & EXPERIENCE

DO YOU HOLD A CURRENT RESPONSIBLE SERVICE OF ALCOHOL? YES | NO

DO YOU HOLD A CURRENT RESPONSIBLE CONDUCT OF GAMBLING? YES | NO

DO YOU HOLD A CURRENT FIRST AID CERTIFICATE? YES | NO

Please attach a resume outlining your employment experience including key responsibilities for any roles held

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### section three ROLE & AVAILABILITY

WHAT IS YOUR PREFERRED BASIS OF EMPLOYMENT? FULL TIME | PART TIME | CASUAL

IDEALLY HOW HOURS PER WEEK/SHIFTS PER WEEK ARE YOU SEEKING? \_\_\_\_\_

The RSL Club trade 7 days a week and there is an expectation that you will be available on weekends and evenings

ARE THERE ANY CIRCUMSTANCES THAT COULD AFFECT YOUR ABILITY TO UNDERTAKE SHIFT WORK, WORK WEEKENDS OR OVERTIME? YES | NO  
*eg. second job, family responsibilities etc.*

IF YES, PLEASE PROVIDE ADDITIONAL INFORMATION \_\_\_\_\_

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### your availability

Please tick which days and times you are available to work so we can match this to our needs. Please note, the times listed below are approximate start and finish times. Please select the times closest to your availability.

	DAY (8AM - 4PM)	AFTERNOON (4PM ONWARDS)	EVENING (6PM - CLOSE)	ALL DAY & NIGHT
MONDAY	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
TUESDAY	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
WEDNESDAY	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
THURSDAY	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
FRIDAY	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
SATURDAY	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
SUNDAY	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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### section four ROLE REQUIREMENTS

General employment at the RSL Club will involve the below listed function as inherent duties:

- Reaching and stretching
- Frequent twisting
- Standing/walking for extended periods
- Regular lifting of weight up to 10kg
- Irregular lifting of weight over 10kg
- Operate a motor vehicle
- Frequent sitting
- Liaison with persons under the influence of alcohol

DO YOU HAVE ANY INJURIES, ILLNESSES OR DISABILITIES WHICH MAY IMPACT YOUR ABILITY TO CARRY OUT THE INHERENT DUTIES OF ANY POTENTIAL EMPLOYMENT?

YES | NO

IF YES, PLEASE PROVIDE ADDITIONAL INFORMATION \_\_\_\_\_

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Please note that if you fail to disclose an existing condition, then any future aggravation of your condition arising out of your employment may be disqualified from compensation under applicable Worker's Compensation legislation.

### section five REFEREES

NAME \_\_\_\_\_ NAME \_\_\_\_\_

COMPANY \_\_\_\_\_ COMPANY \_\_\_\_\_

TITLE \_\_\_\_\_ TITLE \_\_\_\_\_

PHONE \_\_\_\_\_ PHONE \_\_\_\_\_

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### section six DECLARATION & SIGNATURE

The information collected on this form, any notes taken at the interview and any further information collected about you throughout other stages of the recruitment process will be used for the purposes of recruitment and selection for the RSL Club, Wagga Wagga.

- The information collected through this process may be disclosed to and shared with referees, club employees and businesses, third party agents who are contracted to perform recruitment services for the club from time to time, other organisations that have a vested interest in the recruitment process, and security or government organisations as required.
- You have the right to access and update your personal information if it is inaccurate.
- Please be aware that if you choose not to consent to providing this information, we may be unable to make a conclusive decision regarding your prospective employment.

I acknowledge the above and provide my consent to the RSL Club to obtain, collect, use and disclose personal information in the manner described above. I hereby declare that all the information given on this form and attached resume, signed and dated is by me, true and complete. I understand that providing any false or misleading information is an offence under Australian law and may lead to my employment being reviewed and/or terminated.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_